

[Print](#) | [Close Window](#)

Subject: RE: Manufactured Home Final

From: "Vickers, Carolyn" <CarolynVickers@countyofplumas.com>

Date: Fri, Dec 02, 2011 12:32 pm

To: "cindy@cin-d.com" <cindy@cin-d.com>

Usually when a manufactured home is installed on a permanent foundation system it receives an HCD document called a 433(A) that is recorded. This document basically says the home has become "Real Property" as opposed to a non-permanent Pier installation that is considered "Chattel Property" or personal property. If your home is installed permanently you would need to pay property taxes. If your home is non-permanent you would need to pay HCD yearly Registration fees. So when the 433(A) is completed it establishes documentation of the permanent foundation.

The document has 4 carbon copies, one for the Recorder, one for the owner, one for the building dept. and one for HCD. This document has become a requirement from financial lenders for anyone who is seeking refinancing or selling. Although this may not be a consideration at this time, you may want to have this completed and filed for the future.

What we would need for this paperwork is the homes manufacturing information, etc:

Manufactures Name, Date of Manufacture, Model Name/Number, Serial Numbers, Length x Width, Insignia Numbers

- Also, I will need a copy of the homes Certificate of Origin, it's kind of like a birth certificate for the home. It will have some or all of the information asked for above.
- A copy of the most current grant deed.
- A check to the Plumas County Recorder (the amount is undetermined until I know how long the lands legal description is) \$13. to record 433(A) and \$3 ea for additional pages.
- A Check to HCD-Housing Community Development for \$22 as the fee is \$11. per section of the home.

This document is not a requirement of the building dept., but recommend. Let me know if you would like this paperwork done. If you have any questions please feel free to call as it may be easier to explain over the phone.

From: cindy@cin-d.com [mailto:cindy@cin-d.com]

Sent: Thursday, December 01, 2011 5:23 PM

To: Vickers, Carolyn

Subject: RE: Manufactured Home Final

Yes, I am the person to go through for the paperwork. My mom is the legal owner, but she wants nothing to do with the property.

And yes, this is the best email to use to reach me.

What can I do next?

Thank you,
Cindy Teague

<http://www.cin-d.com>

----- Original Message -----

Subject: Manufactured Home Final

From: "Vickers, Carolyn" <CarolynVickers@countyofplumas.com>

Date: Thu, December 01, 2011 4:58 pm
To: 02-1437 Cook/Cindy Teague <cindy@cin-d.com>

Hi Cindy,

As you know the Manufactured home received a final. Would you be the person I would go through to finalize the paperwork? Also, would this email be appropriate to contact you in the future?

Carolyn Vickers
Permit Technician
Plumas County Building Dept.

Copyright © 2003-2011. All rights reserved.